How to export the Brand Settings as a CSV file?

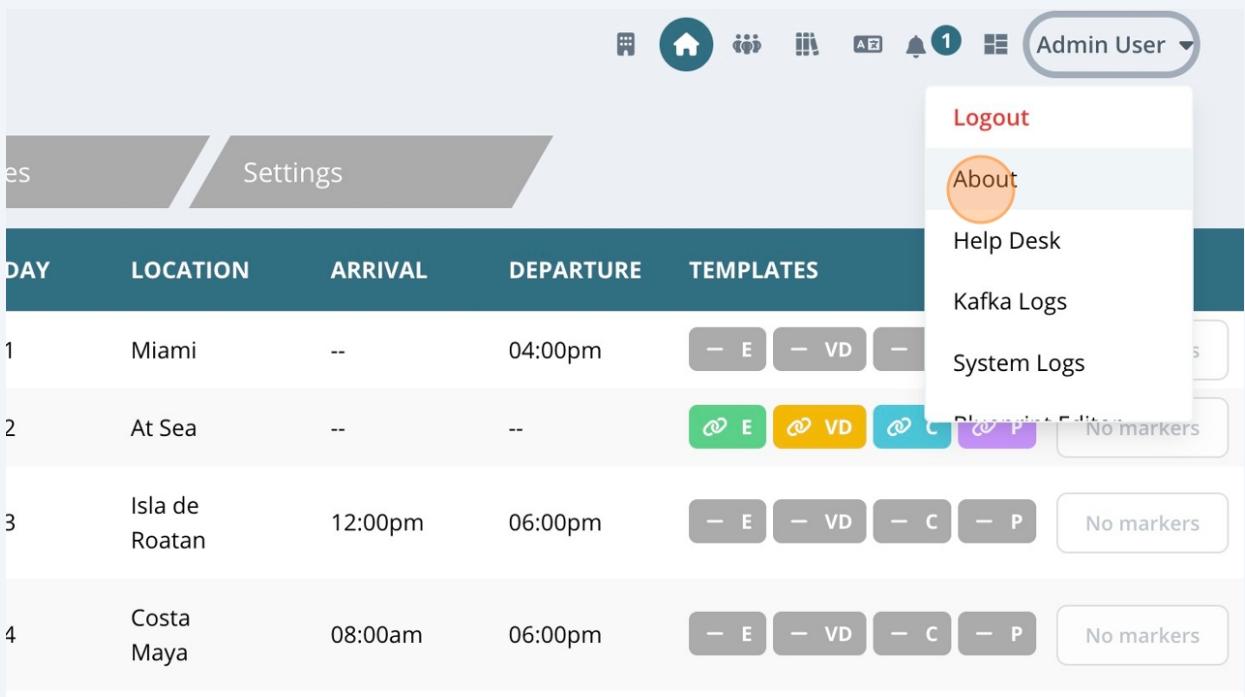This guide is also available as a video. Click the link below to watch:

scribehow.com/embed-preview/How_to_export_the_B...

This guide offers a straightforward method for exporting brand settings into a CSV file, which can be easily converted to Excel for further analysis or reporting. By following these simple steps, users can efficiently gather essential data such as venue types, segments, and event highlights, making it a valuable resource for managing brand information.

1 Navigate to GO URL.

Click on the username located in the upper-right corner and then click "About"
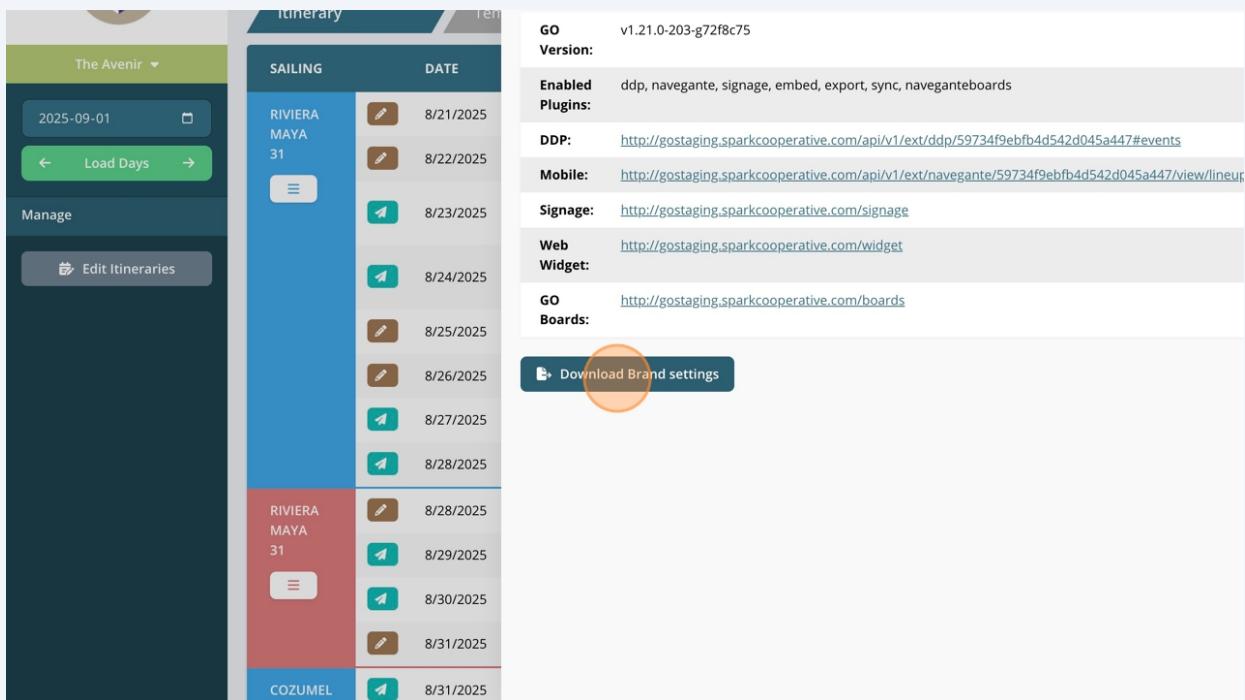
2 Click "Download Brand settings"

GO Version:	v1.21.0-203-g72f8c75
Enabled Plugins:	ddp, navegante, signage, embed, export, sync, naveganteboards
DDP:	http://gostaging.sparkcooperative.com/api/v1/ext/ddp/59734f9ebfb4d542d045a447#events
Mobile:	http://gostaging.sparkcooperative.com/api/v1/ext/navegante/59734f9ebfb4d542d045a447/view/lineup
Signage:	http://gostaging.sparkcooperative.com/signage
Web Widget:	http://gostaging.sparkcooperative.com/widget
GO Boards:	http://gostaging.sparkcooperative.com/boards

Download Brand settings

Left panel

The Avenir ▾

2025-09-01

← Load Days →

Manage

Edit Itineraries

SAILING		DATE
RIVIERA MAYA 31	✏	8/21/2025
	✏	8/22/2025
	✈	8/23/2025
	✈	8/24/2025
	✏	8/25/2025
	✏	8/26/2025
	✈	8/27/2025
	✈	8/28/2025
RIVIERA MAYA 31	✏	8/28/2025
	✈	8/29/2025
	✈	8/30/2025
	✏	8/31/2025
COZUMEL	✈	8/31/2025

3 The Brand Settings file (CSV) includes the following data:

- Venue Types Id
- Venue Types Name
- Segments Id
- Segments Name
- Levels Id
- Levels Name
- Attributes Id
- Attributes Name
- Group Types Id
- Group Types Name
- Meal Periods Id
- Meal Periods Name
- Event Highlights Id
- Event Highlights Name
- Day Themes Id
- Day Themes Name
- Image Types Id
- Image Types Name
- Additional Instance Details Id
- Additional Instance Details Label
- Additional Instance Details Value